

CONSTITUTION OF THE BLACK HILLS PHOTOGRAPHIC SOCIETY

Section I: Name

Black Hills Photographic Society.

Section II: Mission

An organization dedicated to furthering the art of photography.

Section III: Membership

Membership is open to all individuals interested in photography.

Responsibilities of membership include payment of annual dues and acceptance of Society Constitution and Bylaws.

Section IV: Meetings

Meetings will be held monthly, the second Tuesday of each month with the exception of the month of the annual dinner.

Special events may be held in addition to the regular meetings.

Field trips will be conducted as scheduled on the society's calendar of events.

Meetings will be led by the President. In the President's absence, the Vice President will lead the meeting. In the absence of the President and Vice President, the Secretary/Treasurer will lead the meeting.

Minutes will be taken by the Secretary/Treasurer. In the Secretary's absence, another officer or willing member will take the minutes.

Officers will be elected during the November meeting. Officers shall be elected for a term of 1 (one) year.

Officers will assume office in January.

Section V: Officers

The President will lead meetings, act as group spokesperson and official representative.

The Vice President will act as President if the President is unable to perform that function.

The Secretary/Treasurer will handle and track income and payouts, maintain the Society's checking account, and report to the Society.

The Secretary/Treasurer will take notes at each meeting, distribute minutes/newletter via email or mail before the next scheduled meeting, and maintain contact list of members.

Officers will be elected by secret ballot by a majority of members attending the meeting.

If the President resigns or cannot fulfill his/her term, the Vice President will take on the duties of the President. If another officer resigns or cannot fulfill his/her duties, the remaining officers will select a willing member of the Society to fulfill the duties until the next scheduled election.

Section VI: Assets

Dues will be collected by the Secretary/Treasurer and deposited into the Society's checking account. The Society will have no other accounts.

Monies will be released by the Secretary/Treasurer for approved Society business only upon a 2/3 majority vote of those present at the regularly scheduled meeting.

An annual audit will be conducted by a committee. The committee will be a minimum of two members that are not officers of the club. The audit will be performed at the end of the treasurer's term.

Section VII: Legal Organization

The organization's legal name is Black Hills Photographic Society.

Section VIII: Dissolution and Alteration of the Constitution

Members of the club must be given 90 days notice in writing before any actions to dissolve the club by the officers can take place.

This Constitution may be changed only by a vote of a $\frac{3}{4}$ majority of the dues-paying membership, either in person or by written proxy. Members must be notified by mail or email 90 days in advance of any vote to alter the Constitution.

Adopted: _____ **(date)**

